



# Aetna Small Group Prescreen Request — Pennsylvania & Delaware

Group Name		Effective Date	
Address		City, State	Zip Code
Number of Eligible Employees (Includes Union and Non-Union Employees)	Number of Enrolling Employees	SIC Code	Nature of Business
Did this group have medical insurance coverage with Aetna? <input type="checkbox"/> Yes <input type="checkbox"/> No     If Yes and the group is submitting a group questionnaire, attach a list of names and social security numbers of enrolling employees. (If list is not submitted, the medical rates provided may change upon final group submission).			

## Broker Information

Broker/Agency Name		Broker/Agency TIN	Contact Name
Telephone Number	Fax Number	Email Address	

## General Agent Information (If applicable)

General Agency Name		General Agency TIN	Contact Name
Telephone Number	Fax Number	Email Address	

**It is as easy as 1, 2, 3 . . . Simply submit:**

### Pennsylvania Sitused Groups:

- Groups located in Southeastern PA (Philadelphia, Bucks, Montgomery, Chester, or Delaware counties):**  
 (5-19 enrolling) Employee Applications   or  
 (20 or more enrolling) Group Medical Questionnaire and Prior Carrier Renewal
- Groups located in all other PA counties:** Employee Applications (5-50 enrolling)
- Health Connect Census & Rates**

### Delaware Sitused Groups:

- Employee Applications (5-19 enrolling) or Group Medical Questionnaire (20 or more enrolling)**
- Previous 2 years of Renewal Rate Sheets from Current Carrier(s), inclusive of Health Risk Information (20 or more enrolling)**
- Quoting and Renewal System (QRS) Quote ID – \_\_\_\_\_**

Send state-specific information with this completed form to your Aetna General Agent or directly to Aetna.

**Email: PA & DE Brokers – [PrescreenAetna@aetna.com](mailto:PrescreenAetna@aetna.com)**

**NJ Brokers – [NESmallGroupProposals@aetna.com](mailto:NESmallGroupProposals@aetna.com)**

**Fax: PA & DE Brokers – 866-225-0227; NJ Brokers – 866-427-2689**

Aetna will return a medically underwritten rate that will not change unless the final census, group or employee eligibility, COBRA percentage, medical conditions or funding certification information is not supplied or if it changes from the prescreen.